

**ORGANISATIONAL CHANGE OVERVIEW & SCRUTINY COMMITTEE**  
**25 JUNE 2018**

Minutes of the meeting of the Organisational Change Overview & Scrutiny Committee of Flintshire County Council held in the Delyn Committee Room, County Hall, Mold on Monday, 25 June 2018

**PRESENT: Councillor Dave Mackie (Chairman)**

Councillors: Marion Bateman, Sean Bibby, Geoff Collett, Ian Dunbar, Mared Eastwood, Dennis Hutchinson, Tudor Jones, Mike Reece, Paul Shotton, and David Wisinger

**SUBSTITUTIONS:** Councillors Andy Dunbobbin (for Andy Williams), and Patrick Heesom (for Brian Lloyd)

**ALSO PRESENT:** Councillor Bernie Attridge

**CONTRIBUTORS:** Councillor Billy Mullin, Cabinet Member for Corporate Management and Assets, Councillor Ian Roberts, Cabinet Member for Education, Chief Executive, Chief Officer (Strategic Programmes), and Chief Officer (Housing and Assets)

**IN ATTENDANCE:** Overview and Scrutiny Facilitator and Democratic Services Officer

Prior to the start of the meeting the Chair explained that there had been a request from a member of the public attending the meeting to take photographs of the meeting and to be present during consideration of Item 6 – Annual Report of Aura Leisure and Libraries Limited and NEWydd Catering and Cleaning Limited.

The Chair sought advice from Officers regarding the exclusion of the press and public prior to the Committee's consideration of the above item. The Chief Executive advised that the decision to exclude the press and public would be determined by the majority view of the Committee.

The Chair asked the Committee if they consented to the member of public taking photographs during the meeting. Following a request from Councillor Marion Bateman an explanation of how the photographs would be used was provided by the member of the public. The Chair asked Members to vote on the request to take photographs during the meeting and when put to the vote this was agreed

**11. DECLARATIONS OF INTEREST**

Councillor Tudor Jones declared a personal and prejudicial interest on agenda item 6 - Annual Report on Aura Leisure and Libraries Limited and NEWydd Catering and Cleaning Limited as he was Chair of the Trustees of

Holywell Leisure Centre and had a personal interest as landlord of Aura Library and NEWydd café.

Councillor Andy Dunbobbin declared a personal interest on agenda item 6 as he was a member of Connah's Quay Sports Centre Committee.

Councillor Dennis Hutchinson also declared a personal interest on agenda item 6 as he was a Trustee of Old Buckley Baths.

Councillor Dave Mackie declared a personal interest as a member of the public who attended the meeting was a friend and neighbour.

## **12. MINUTES**

The minutes of the meeting held on 14 May 2018 were submitted.

Accuracy

Councillor Sean Bibby confirmed that he had attended the meeting but said he had been recorded as submitting his apologies.

### **RESOLVED:**

That subject to the above amendment the minutes be approved as a correct record and signed by the Chairman.

## **13. MOVE FROM COUNTY HALL TO UNITY HOUSE**

The Chief Officer (Strategic Programmes) introduced the report to provide an update on progress of work on the move from County Hall to Unity House and on the work taking place with services and staff moving, and the interior design and layout of the building.

The Chief Officer (Strategic Programmes) advised that this was a partial move and there would remain substantial employee numbers in Phases 1 and 2 of County Hall for the medium term. He explained that a range of work had progressed to ensure the move could take place before the end of the calendar year which included building work at Unity House, work with service staff and unions to prepare for re-location, and work to procure an interior designer to complete the fitting out of Unity House. He reported on the main considerations in the report which provided a full update on progress and planned work.

The Chief Officer (Strategic Programmes) reported that the services identified to move to Unity House were Social Services, Planning and Environment, Education, and Contact Centre staff. The numbers of staff moving, desk space required, and car parking spaces available were detailed in the appendix to the report. The intention was that Unity House would be one of the main office bases and would be designed for front line services which were not receiving walk in enquiries from members of the public but met members of the public and partners by appointment. To ensure the move was

a success additional plans were being developed which included a clear internal and external communication plan and a travel plan for access to the site.

The Chief Executive advised that the move provided the Council with an annual revenue saving and the estimated costs were planned to be contained within existing budgets. He spoke in support of the partial move and explained that Corporate Services, Democratic Services, Members Services, and Finance would remain at the County Hall site in Mold until a long term decision was made. Referring to the refurbishment of Unity House, he commented that the balance between a prudent investment and provision of a quality environment had been carefully considered and for a relatively modest investment the Authority had modernised the building and provided pristine office accommodation suitable for staff occupancy. The Chief Executive also commented on the negative impact the condition of the building had on local residents and Council staff and said that the improvements had needed to be made.

Councillor Billy Mullin spoke in support of the investment in Unity House and commented on the benefits of the building. He said that staff were enthusiastic about the move and the improvements had raised staff morale.

Councillor David Wisinger suggested that a site visit for the Committee be arranged to Unity House. He expressed concerns around the parking arrangements for staff and visitors. The Chief Officer (Strategic Programmes) explained that careful consideration had been given to the ratio of staff to car parking provision and said there was sufficient parking spaces for the numbers of staff moving to Unity House. He advised that agile working, flexible hours, and part-time working meant that not all staff would be based in the building at the same time.

Councillor Patrick Heesom expressed concerns around the move to Unity House. He said that some of the current services provided by the Authority could change due to the anticipated reorganisation of local government in Wales and this should be considered. He expressed further concerns that some service users may have difficulty in travelling to Unity House and spoke of the need to retain the opportunity for the general public to have 'face to face' contact with officers if needed; citing planning matters as an example.

The Chief Executive responded to the comments and explained that most service users in Education & Youth Services and Social Services received peripatetic services. He commented that Ewloe and Mold were both well connected by road and public transport services and said services provided at Llwynegrin Hall, and Theatr Clwyd would remain as they are.

**RESOLVED:**

- (a) That the progress achieved to re-locate a number of services and staff to Unity House be noted; and

- (b) That the planned move to Unity House be supported.

**14. FORWARD WORK PROGRAMME**

The Overview & Scrutiny Facilitator presented the current Forward Work Programme for consideration. She drew attention to the items scheduled for the next meeting of the Committee to be held on 17 September, and asked Members to forward any suggestions for items they wished to be added to the Programme for the year ahead.

In response to a request from Councillor Tudor Jones for an update on the “smaller” asset transfers the Chief Officer (Strategic Programmes) advised that a report would be submitted to the meeting of the Committee to be held on 17 September, to provide an update on Community Asset Transfers.

**RESOLVED:**

- (a) That the Forward Work Programme as submitted be approved; and
- (b) That the Facilitator in consultation with the Chair of the Committee be authorised to vary the Forward Work Programme between meetings should this be necessary.

**15. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 – TO CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC**

The Chair reported that Officers had recommended that the press and public be excluded from the following item as the report contained commercially sensitive information belonging to a third party and the public interest in not revealing the information outweighed the public interest in revealing the information.

The Chair advised that the decision to exclude the press and public for the following item was to be made by the Committee and asked Members to vote on the proposal. When put to the vote the exclusion of the press and public for the remainder of the meeting was carried.

**RESOLVED:**

That the press and public be excluded for the remainder of the meeting for the following item by virtue of exempt information under paragraph(s) 14 of Part 4 of Schedule 12A of the Local Government Act 1972 (as amended).

**16. ANNUAL REPORT ON AURA LEISURE AND LIBRARIES LIMITED AND NEWYDD CATERING AND CLEANING LIMITED**

The Chief Officer (Strategic Programmes) introduced the report to formally receive the draft end of year reports (31 March 2018) that were provided by Aura Leisure and Libraries Limited (ALL) and NEWydd Catering

and Cleaning Limited (NEWydd), to their respective Partnership Boards with the Council in May 2018. He advised that both reports showed good progress.

The Chief Officer (Strategic Programmes) provided background information and reported on the main considerations as detailed in the report.

During discussion Members raised questions concerning the ongoing provision and maintenance of all weather sports pitches, the consistency of provision of youth services across the County, and Connah's Quay Sports Centre.

Members congratulated the Chief Officer (Strategic Programmes) on his new position with Wrexham Borough Council and thanked him for his hard work and achievements during his time with the Authority.

**RESOLVED:**

- (a) That the progress of Aura Leisure and Libraries Limited and NEWydd Catering and Cleaning Limited during the year 2017/18 be noted: and
- (b) That the progress of Aura Leisure and Libraries Limited and NEWydd Catering and Cleaning Limited during their first year of operation be welcomed.

**17. MEMBERS OF THE PUBLIC AND PRESS IN ATTENDANCE**

There was one member of the press and one member of the public in attendance.

(The meeting started at 2.00 pm and ended at 3.25 pm)

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**Chairman**